



Policy for Quarlavagnen

1 Purpose and Vehicle Information

The primary purpose of Quarlavagnen is to facilitate activities and events organized by active members of the Electrical Engineering Section (Et-sektionen), and to support other members in section-related activities. In addition, the car may be used for private purposes by section members when available.

The vehicle is a 2018 Renault Kangoo Z.E. Express, named *Quarlavagnen*, and is sponsored to Et-sektionen by the company Sigma.

2 Eligibility and Access

2.1 Car Key and Contract

The key to Quarlavagnen is stored in a key cabinet located in Kajsabaren. Access to the key requires a code, which is distributed by E-styret to students in Et-sektionen who fulfill the following requirements:

- A signed contract granting access to Quarlavagnen for the current calendar year must be in place.
- The car must be booked correctly.

Note that the contract is only valid for the current calendar year. A new contract must be signed at the start of each year to continue booking and using the car.

2.2 Parking

When not in use, Quarlavagnen must be parked in the reserved spot for Et-sektionen: Spot 432, located on the top floor of the Gröna Mossen parking garage at Betongvägen 12.

3 Booking and Usage

Booking is done via a booking document provided by E-styret. Only members of Et-sektionen with a signed contract are allowed to book the car.

3.1 Priority

Members booking the car for section-related purposes have priority up to five days before the booking date. After this point, all bookings are treated equally.



3.2 Time Limit and Fees

The car may be booked free of charge for up to one day for a specific purpose. Longer bookings require approval from E-styret and cost 313 SEK per additional day. Exceptions may be granted following agreement with E-styret.

3.3 Rejection

In the case of policy violations, E-styret reserves the right to deny future bookings. The member will be informed of the reason for rejection.

4 Responsibilities of the Person Booking the Car

When booking and operating Quarlavagnen, the individual acts as a representative of Et-sektionen and is personally responsible for adhering to the following three phases of use throughout the rental period.

4.1 Before Use

The contract must be signed before collecting the car key. New contracts are available in a plastic sleeve on the outside of the door to E-styret's office or can be obtained from E-styret's Vice Ordförande.

The member must inspect the vehicle's interior and exterior. Any damage or dirt must be reported to E-styret's Vice Ordförande before use. The booking member is responsible for any unreported damage.

4.2 During Use

The vehicle may only be driven by members of Et-sektionen. It must be operated in a responsible and lawful manner, with respect for the reputation and image of Sigma, Et-sektionen, and Chalmers Student Union. Accidents, damages, or similar incidents must be reported immediately to E-styret's Vice Ordförande.

4.3 After Use

The vehicle must be parked according to Section 2.2 (Parking). It must always be connected to the charging station after use.

The driving log must be completed, and the key must be returned directly to the key cabinet without intermediaries. **According to the section's agreement with Sigma, a driving log must be maintained!**

5 Additional Charges

Additional charges may be appealed to E-styret.



- In the case of damage to Quarlavagnen, the person who booked the car is fully liable for repair costs. If the damage is covered by insurance, the member is instead responsible for covering the insurance deductible.
- The booking member is responsible for all parking fees and any fines incurred during the rental period. Reimbursement for parking costs related to section work may be granted following agreement with E-styret.

6 Other Rules

- The vehicle is smoke-free and pet-free.
- Subletting or lending the vehicle to others is prohibited.
- The vehicle may only be used within Sweden.
- For travel outside of Västra Götaland, prior approval from E-styret is required.